

Bentwood Estates Homeowners Association, Inc.

REQUEST FOR ARCHITECTURAL CONTROL COMMITTEE APPROVAL

This is the application for review and approval by the Architectural Control Committee (ACC) for an improvement to your lot or home. Homeowner must be current on Homeowners Association (HOA) dues and have no outstanding fines or penalties. Upon receipt of this request, the ACC has (30) thirty days to review and respond.

Please forward the completed request form and all other support materials as listed below to:

Bentwood Estates HOA, Inc
Attn: ACC
PO Box 72
Inwood, WV 25428

or Email To: hoabentwood@yahoo.com
Subject: ACC

NAME: _____

ADDRESS: _____

LOT # (if known) _____

PHONE #: _____

EMAIL: _____

TYPE OF MODIFICATION: _____ CHANGE or _____ ADDITION (Please check _____ accordingly)

DETAILS OF WORK:— *Please be specific and clear, state materials, colors and location!*

You must include a copy of the plat of your Lot showing the EXACT location, height/square-footage of the improvements, existing structures and property lines as well as a complete list of construction materials and specific color information. Where/when applicable, construction drawings/plans must also be provided.

ESTIMATED

START DATE: _____

ESTIMATED

COMPLETION DATE: _____

HOMEOWNER SIGNATURE: _____

DATE OF APPLICATION: _____

CERTIFICATION AND AGREEMENTS: Homeowner certifies that all materials submitted to the ACC with this application for review are true and correct. Homeowner understands that it is their responsibility to insure that the proposed work complies with the Declaration of Covenants and Restrictions for Bentwood Estates. Homeowner understands that they must obtain any/all necessary Berkeley County Permits prior to start of work. Homeowner understands and agrees that they are responsible for any damage to HOA property or roadways as a result of proposed work. Homeowner understands and agrees that no work may be performed prior to or in deviation from the terms of approval by the ACC. Homeowner agrees to be bound by the ACC Rules and Standards.

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*****THIS PAGE TO BE COMPLETED BY ACC*****

DATE RECEIVED BY ACC: _____

ARCHITECTURAL CONTROL COMMITTEE ACTION:

Check Appropriate Box: Approved Disapproved Other

COMMENTS:

THE BENTWOOD ESTATES HOMEOWNER’S ASSOCIATION, INC.
ARCHITECTURAL CONTROL COMMITTEE

Approved By: _____

Date of Approval: _____

THIS APPLICATION HAS BEEN REVIEWED FOR THE LIMITED PURPOSE OF DETERMINING THE AESTHETIC COMPATIBILITY OF DESIGN WITH THE VARIOUS PROVISIONS OF THE DECLARATION OF COVENANTS AND RESTRICTIONS FOR BENTWOOD ESTATES. NO REVIEW HAS BEEN MADE WITH RESPECT TO FUNCTIONALITY, SAFETY, COMPLIANCE WITH GOVERNMENTAL REGULATION, OR OTHERWISE AND ANY PARTY WITH RESPECT TO ANY SUCH MATTERS SHOULD MAKE NO RELIANCE ON THIS APPROVAL. THE ABOVE SIGNED EXPRESSLY DISCLAIMS LIABILITY OF ANY KIND WITH RESPECT TO THIS REQUEST, THE REVIEW THEREOF, OR ANY STRUCTURES BUILD PURSUANT THERETO. THE ARCHITECTURAL CONTROL COMMITTEE MAKES NO WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, OF ANY OF ITS MEMBERS AND NONE ARE TO BE INFERRED FROM APPROVING OR DISAPPROVING THIS APPLICATION.